



Palatine Township Senior Citizens Council



Membership Manual 2025

**Serving Age 50+ Active Adults in
the Community for Over 50 Years**

Palatine Township Senior Center
505 S. Quentin Road, Palatine, IL 60067
(P) 847-991-1112

Visit Us Online at www.ptsc.org

Mission Statement

To provide programs and services which support older adults and their families by encouraging independence, well-being and connection to the community.

Governance

PTSCC is a private, non-profit organization with 501(c)(3) status and a volunteer Board of Directors.

Membership

Membership is open to the general public. Programs and services are designed for individuals 50+ years old. Our members come from 80 different communities in the north and northwest suburbs. Although membership is not required to participate, it is encouraged. Membership dues help fund the wide-range of programs and services offered at PTSCC. Your membership makes a difference!

Participation Criteria

Those participating in senior center programs must be able to address their own personal needs. Those with special needs are welcome to participate but must be accompanied by someone able to assist them.

Membership Dues

Individual - \$55

Couple - \$85 (must live at the same residence)

Membership is valid March 1 - February 28. Applications are available in the main office or on our website at www.ptsc.org. Purchases of a full-year membership and raffle ticket will receive a coupon book with discounts for PTSCC activities and programs. Couples may purchase one or two raffle tickets, and will receive one or two coupon books. Limit of one coupon book per member, regardless of the number of tickets purchased.

Staff

Sasha Baru, Eastern European Liaison
Lionel Bilezikian, Facilities Assistant
Muriel Freitas, Food Service Aide
Russell Freitas, Facilities Coordinator
Nancy Frenk, Director of Social Services
Amy Hoffman, Business Manager
Kate Johnson, Development Associate & Program Asst
Nancy Klintworth, Administrative Assistant
Diane Lancour, Executive Director
Diane McFadden, Adult Day Services Coordinator
Lauren Milani, Event & Program Assistant
Robin Raef, Social Service Representative
Vinnie Scardina, Food Service Aide
Peg Schuetz, Social Service Representative
Daryl Torina, Café Manager
Guiselle Vega, Latino Liaison
Barbara Vitner, Trip Coordinator

2025-2026 Board of Directors

Officers

Bob Haas, Danz, Chair
Leslee Schafer, First Vice Chair
Jean Hodal, Secretary
Larry Sophian, Treasurer

Directors

Frank DeRosa	Colleen Palmer
Skip Gaare	Marla Shapiro-Gillen
Mandy Klezak	Bob Szyszka
Jackie Luthringshausen	Gail Young
Gail Niksic	

Board meeting are held monthly and are open to the public. Refer to the website for upcoming meetings. Please consider attending our annual meeting in April.

Ways You Can Help PTSCC

- ♦ Volunteer! Nearly 150 volunteers help PTSCC by donating their time to teach classes, deliver meals to the homebound, solicit donations, serve on committees and the Board of Directors, help in the office and much more! Visit the main office or our website for all the opportunities and an application.
- ♦ Support PTSCC on Giving Tuesday
- ♦ Tell your friends and family about our programs, classes and activities.
- ♦ Bring a friend.
- ♦ Urge others to become members.
- ♦ Share your ideas about programs, classes or services.
- ♦ Participate in our annual survey, be part of the advisory committee or attend a board meeting.
- ♦ Donate items for our gift shop or fundraising events.
- ♦ Donate to the operating fund or endowment.
- ♦ Remember PTSCC in your planned-giving.
- ♦ Attend our fundraising events.
- ♦ Inquire about matching gift programs through your place of employment.

Funding

As a private, non-profit organization, we are funded by a variety of sources. Nearly **forty** percent of our budget needs to be raised by fundraising and donation each year. The following are the sources of funds for our programs and services:

Donations / Contributions	19%
Palatine Park District	27%
Age Options Grant	18%
Palatine Township	8%
Village of Palatine	2%
Fundraising	7%
Membership Dues	2%
Program Fees	17%

Year Long Raffle

Year Long Raffle tickets can be purchased throughout the year for \$25 each. Your single entry ticket will be included in each monthly drawing even if you've won already. Three cash prizes are awarded each month; (1) \$25, (1) \$50 and (1) \$100. Drawings will be on the first Monday of every month. If the first Monday is a holiday, the drawing will take place on the following Monday.

Member Privileges & Benefits

Membership is a great value and saves you money!

- ♦ Members enjoy priority registration and reduced fees for center classes and activities.
- ♦ Members receive discounts on trips.
- ♦ Members may use the fitness center and billiards room for free.
- ♦ Members have free access to the internet via a connected public access computer or Wi-Fi using their own tablets or smartphones.
- ♦ Members receive ***The Happenings*** newsletter filled with events, trips, classes and information.
- ♦ Membership includes Hiking/Walking Club (waiver required for participation)

PTSCC is making an effort to do more of our communications electronically. Please make sure we have your email address so we can continue to update you on all our upcoming events.

If you prefer to receive your newsletter by mail, please call the Main Office at (847) 991-1112 to have one sent to you.

The Happenings is published in December, March, June, and September. In addition to an email copy, the newsletter can also be found on our website.

Emergency Closings

We follow District 15 schools to determine building closure during wintery weather. If weather is questionable, please call the main office at (847) 991-1112 to see if we are open. You can also check our website for important closure information at www.ptsgcc.org.

Vehicle Parking

Parking is available at the Center in the rear of the building, however space is limited. Please consider carpooling or using the Palatine Township bus.

Bus Transportation Availability

Transportation to the center is available for Palatine Township residents through Palatine Township's bus service. Service is available Monday through Friday, 8AM - 4PM. Mandatory pre-registration is required. To reserve your seat, call the Palatine Township at 847-358-6907 at least three days in advance.

In the Event of Illness

If you are feeling ill, please consider your own health and that of others and refrain from coming to the center or participating in programs. Our primary goal is your health and the well-being of everyone who participates at PTSGC. We are happy to send cards to our members when appropriate. Please let us know if you or someone you know from the center is ill so we can extend our wishes for good health.

Children at the Center

Children are welcome at the senior center when invited for an advertised intergenerational or family event. Children are not allowed to participate or be present at programs or classes offered for senior center clients without prior permission by the Executive Director. If allowed, children must be supervised by a responsible adult at all times for the safety of everyone.

Code of Conduct for Members, Visitors, Guests and Participants

To ensure that everyone is treated with respect, and that the atmosphere is pleasant for everyone, please:

- ◆ Behave and speak in a manner that is respectful of others.
- ◆ Behave in an appropriate way. Behavior which is disruptive or inhibits people from using and enjoying the center or activity may result in your being asked to leave the center or activity.
- ◆ Wear proper attire and shoes suitable for the activity.
- ◆ Be responsible for your own personal property.
- ◆ Be considerate of others. We ask that you do not use strong fragrances.
- ◆ Refrain from use of foul language.
- ◆ Maintain an acceptable level of personal hygiene and attire.
- ◆ Refrain from smoking, except in designated outdoor areas.
- ◆ Refrain from consuming or being under the influence of alcohol or illegal drugs while on the premises or at a center event.
- ◆ Guns are prohibited on the premises and on trips. Violators will be reported to the authorities.

Non-compliance with the Code of Conduct may result in the loss of participation in center activities and/or membership.

Room Rentals

Consider a room rental at the Palatine Township Senior Center. We are fully accessible with a variety of rooms for rent, including table seating for 120, public address system and Wi-Fi. Alcoholic beverages are prohibited. To reserve a room, call 847-991-1112, ext. 243. Use is based on availability and appropriateness of the request. Please allow 3-4 weeks advance notice.